Agency Name	Project Name

2013 Atlanta CoC Project Application: New Project Threshold Addendum

Instructions:
Please respond to the following regarding your proposed new Permanent Supportive Housing project by COB December 4, 2013. Submit to cityofatlantacoc@atlantaga.gov

Section A: For the threshold checklist, the agency executive director/CEO should initial to indicate an understanding and willingness to adhere to the HUD and Atlanta CoC project guidelines.

Section B: For the open ended questions, please be thorough in answers, but succinct in language. When possible, please give specific examples. The viability of the new project, and the capacity of an agency to develop and run it, will be based on the responses to these questions.

A new project proposal must meet all of the Section A checklist threshold criteria in order to be eligible to be scored and ranked with other new projects. The review committee will score all new project proposals and decide which will be scored with the renewal projects. These selected new projects will also be included in the ranking of projects recommended for submission into the 2013 CoC Collaborative Application. A proposal listed on the ranking list is only deemed eligible to be selected as a new project under the CoC Program Competition, and does not guarantee that the proposal will be included in the application or awarded a contract.

A. NEW PROJECT THRESHOLD CRITERIA

Threshold Criteria	Explanation	ED/CEO Initials
Eligible Populations	PSH: All populations served by this proposed PSH project will be chronically homeless, who come from the streets or emergency shelters. And, in accordance with Atlanta CoC Program priorities, an emphasis will be on serving those with the longest histories of homelessness and the most vulnerable as defined by the Vulnerability Index. All client referrals for housing units in this proposed project will be taken from the Atlanta CoC's Coordinated Referral System, once operational. RR: Population served by this proposed Rapid Re-housing project will be homeless families, who come from the streets or emergency shelters. All client referrals for housing units in this proposed project will be taken from the Atlanta CoC's Coordinated Referral System, once operational.	
Project Type	In accordance with HUD guidelines, funds will only be reallocated for new permanent supportive housing or rapid rehousing for families. Any Permanent Supportive Housing (PSH) proposal needs to be designed to provide assistance to chronically homeless individuals or families. PSH units may be of any type, from efficiency units, to apartments, to single family homes. All PSH units will be located within the City of Atlanta city limits. The agency has at least 12 months experience running a similar PSH project. Any rapid rehousing proposal needs to be designed for families.	
Project Term	Understanding that there is a limited amount of reallocated funding available, this proposed project is requesting funds for a grant term of one (1) year. If funded, it is understood that the new project would be eligible for renewal under the CoC Program Competition.	
HMIS Participation	In accordance with HUD guidelines, this proposed project will utilize HMIS to accurately, and timely, capture client-level data on all clients in the	

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	program. If requested, the agency is prepared to demonstrate at least 12 months of 75% or above data accuracy and completeness through HMIS.	

A. NEW PROJECT THRESHOLD CRITERIA (cont.)

Performance Outcomes	Two of HUD's major goals for are housing stability and increased income: ▪ Housing stability will be measured by the number of participants remaining in permanent housing as of the end of the operating year or exiting to permanent housing (subsidized or unsubsidized) during the operating year. E.g. projected outcomes: 85% of households will not return to homelessness in the following 12 months; ▪ Increased income will be measured by the number of participants who maintain or increase income from All Sources (Employment, disability, mainstream benefits, etc.) by program exit or by the end of the reporting period. E.g. 80% of households will maintain or increase income in the following 12 months. Agency is prepared to demonstrate a thorough and accurate method to measure outcomes.	
Program Design and Service Delivery	Supportive services designed to meet the needs of the program participants must be made available to the program participants. This proposed project will provide supportive services that are voluntary, flexible and consumer-driven using Harm Reduction principles. Examples of supportive services that might be provided include: ▪ Health care ▪ Mental health treatment ▪ Alcohol and other substance abuse services ▪ Childcare services ▪ Case management ▪ Life skills ▪ Counseling ▪ Education and/or job training ▪ Other services essential for achieving and maintaining independent living Any PSH proposed project will utilize the Housing First model. The Housing First model is an approach that centers on providing homeless people with housing options first and then providing services as needed to sustain that housing. Before grant execution, it is understood that services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or sub-recipient and the third party that will provide the services.	
Administrative Costs	This proposed project is requesting no more than 7% of the project budget for administrative costs. Actual % of admin costs requested: _____	
Housing/Services Ratio and Cost	This proposed project is allocating at least 80% of the total HUD funding to housing; no more than 20% of HUD dollars may be allocated to supportive	

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Efficiency	services (service dollars can only be used for case management). PSH units will be cost efficient, maximizing the number of chronically homeless that can be housed. Actual % of HUD funding proposed to be allocated to housing: _____	

A. NEW PROJECT THRESHOLD CRITERIA (cont.)

Match Requirements	All eligible funding costs, except leasing, will be matched with no less than a 25% cash or in-kind match. It is understood that the HUD interim rule states that the match must be provided for the entire grant amount funded, inclusive of administration costs. Actual % of match for eligible funding costs: _____	
HUD Criteria	HUD will assess all new projects for the following minimum project eligibility, capacity, timeliness, and performance standards. To be considered as meeting project quality threshold, all of the following criteria are met: **(a)** Project applicants and potential subrecipients must have satisfactory capacity, drawdowns, and performance for existing grant(s), as evidenced by timely reimbursement of subrecipients, regular drawdowns, and timely resolution of any monitoring findings; **(b)** For expansion projects, project applicants must clearly articulate the part of the project that is being expanded. Additionally, the project applicants must clearly demonstrate that they are not replacing other funding sources; and **(c)** Project applicants must demonstrate they will be able to meet all timeliness standards per 24 CFR 578.85. Project applicants with existing projects must demonstrate that they have met all project renewal threshold requirements of this NOFA. HUD reserves the right to deny the funding request for a new project, if the request is made by an existing recipient that is found to have significant issues related to capacity, performance, or unresolved audit/monitoring finding related to one or more existing grants. Additionally, HUD reserves the right to withdraw funds if no APR is submitted on the prior grant.	

_____

ED/CEO (Printed)   **ED/CEO (Signature)**

_____

Contact Name, Title (Printed)   **Contact Email, Phone**

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B. NEW PROJECT QUESTIONS

1. **Demonstration of Effective Services**
    Describe agency experience in providing housing and services to individuals and families experiencing homelessness, especially chronic homelessness. Include experience in promoting and improving housing stability for participants, using data results for support. Include any plans for development and improvement in the delivery of effective services.

2. **Harm Reduction and Housing First Models**
    Describe agency understanding and experience in providing services using the harm reduction and housing first models. Include any plans for incorporating the models into services of the agency.

3. **Program Design and Service Delivery Model**
    Describe agency experience in collaborating and partnering with other service agencies and community stakeholders in working toward the CoC and HUD goals of reducing and eliminating homelessness in the community. Include description of how agency would transition to using a CoC centralized intake, assessment, and referral plan.

4. **HUD Threshold Criteria**
    To be considered as meeting HUD project quality threshold, new project applications created through reallocation will be scored on the criteria below. Please briefly describe:

    a. How the type, scale, and location of the housing fit the needs of the program participants;

    b. How the type, scale, location of the supportive services, and the mode of transportation to those services fit the needs of the program participants;

    c. What the specific plan is for ensuring program participants will be individually assisted to obtain the benefits of the mainstream health, social, and employment programs for which they are eligible to apply meets the needs of the program participants;

    d. How the program participants will be assisted in obtaining and remaining in permanent housing in a manner that fits their needs;

    e. How the program participants will be assisted to both increase their incomes and live independently using mainstream housing and service programs in a manner that fits their needs;

    f. What percentage of the proposed program participants will come from the street or other locations not meant for human habitation, emergency shelters, or safe havens; and

    g. What amenities (e.g., grocery stores, pharmacies, etc.) are accessible in the community.